ICS is a potent emergency managment tool, designed for field applications. The follow "Planning P" has been significantly modified to better promote the needs and aims of the EOC, Emergency Operations Center, mission. (We have also developed EOC "section specific" Planning P's for the same reason.)

-- Rick Hood, EOC Planning P Project Lead of All Hands Consulting / July 2012

EOC PLANNING MEETING

- Meeting of senior staff to validate objectives, policies, and EOC resource needs
- Review authorities, resource tasks and ordering processes
- Other Command and General Staff address key issues (Safety, PIO, Liaison, etc)
- Lead by Planning Section Chief
- Approval required by EOC Command

EOC IAP PRODUCTION

- Planning Section compiles data on current situation, objectives, policies, tasks, and resources
- Collects from other sections remaining IAP elements
- Assembles the IAP

APPROVAL & DISTRIBUTION

- Completed EOC IAP is presented to the EOC Command for approval and signature
- Approved EOC IAP is duplicated and distributed to approved positions and parties

DETERMINE EOC RESOURCES TO SUPPORT FIELD NEEDS

- Determine current and projected field needs
- Compiled by Operations Section
- Inputs also provided by PSC, LSC, SO, and others in operations as needed

EOC OBJECTIVES UPDATED AND POLICIES CONFIRMED

- Review current and projected situation
- Set prioritized SMART objectives in support of field Incident Commander(s)
- Policies confirmed by EOC Command with input from Command and General Staff

INITIAL BRIEFING

EOC Command and General Staff provides situation update and establish the following:

- Event name
- Operational period duration
- Initial goals and objectives
- EOC staffing pattern
- · Meeting schedule

EOC ACTIVATED

- EOC Team staff are notified
- Emergency Manager ensures EOC readiness
- EOC Team staff checks in
- EOC Team staff reviews position desk book

INCIDENT OCCURS

- Emergency responders arrive on-scene(s)
- Response activities commence
- Based upon pre-determined benchmarks, the EM COM is made aware of situation and need for EOC activation is determined

PLANNING MEETING

DETERMINE

EOC

RESCOURCES

TO SUPPORT

FIELD NEEDS

FOC

OBJECTIVES

UPDATED

AND POLICIES

CONFIRMED

EOC IAP PRODUCTION

Regular SitReps are

"Heads Up" briefing updates are utilized for rapid information dissemination

ONGOING FIELD SUPPORT & ASSESSMENTS

Initial Response

INITIAL BRIEFING

EOC ACTIVATED

INCIDENT OCCURS

APPROVAL & DISTRI-BUTION

routed EOC
Is Up" briefing
es are utilized
id information

GOING NEW OPS
ELD PERIOD
ORT & BEGINS

EOC BRIEFING

- EOC Command briefs EOC Team staff on approved EOC IAP
- EOC Command ensures resources are in place for implementation

NEW OPERATIONAL PERIOD BEGINS

- Incoming EOC Team staff are briefed
- Outgoing EOC Team staff are debriefed
- Senior staff normally arrives 60-120 minutes prior to the period change to promote effective transition

ONGOING FIELD SUPPORT & ASSESSMENT & INFORMATION EXCHANGE

- Monitor ongoing field and EOC operations
- Continuous exchanges and analysis of information: internal and external
- Continuous evaluation of progress against stated objectives in the EOC IAP
- Adjustments may be made but must be approved by the EOC Command in coordination with the OSC and PSC

THE EOC PLANNING "P"

Note: EOC operations for ongoing field support involves three elements that must be simultaneously managed: unfulfilled requests from prior operational periods; current resource requests; and planning for meeting future needs.